

# BLUEPRINT FOR SAFETY: POLICY ADAPTATION PHASES

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## POLICY ADAPTATION PHASES

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PHASES	PROCESS NOTES	ASSIGNED TO
<b>Learning the Blueprint</b>	<ul style="list-style-type: none"> <li>• Understand state laws that governs CJS response to domestic violence</li> <li>• Read all Blueprint policies</li> <li>• Review Blueprint Essential Elements and Rationale</li> <li>• Review training memos</li> <li>• Begin to identify places where agencies may have issues/differences of opinion</li> <li>• Set up work groups for next steps</li> </ul>	Blueprint coordinator and advocate
<b>Current practice assessment</b>	<ul style="list-style-type: none"> <li>• Compare current policy with Blueprint essential elements</li> <li>• Collect baseline statistical data for domestic violence-related crimes.</li> <li>• Use multiple focus groups and a survivors' advisory group to learn about victims/survivors' experiences with the criminal legal system.</li> <li>• Map each point of criminal case processing (911 through to probation monitoring).</li> <li>• Analyze case records to compare current practice with recommended practice.</li> <li>• Interview agency directors, supervisors, and practitioners about current practice.</li> <li>• Observe criminal case processing.</li> <li>• Coordinate and facilitate meetings to review, interpret, and analyze assessment data throughout the process.</li> </ul>	Blueprint coordinator and advocate and work groups

PHASES	PROCESS NOTES	ASSIGNED TO
	<ul style="list-style-type: none"> <li>Keep a written record of all discussions and recommendations.</li> </ul>	
<b>Adapting Policy to the Blueprint Essential Elements</b>	<ul style="list-style-type: none"> <li>Work though and identify what they will change, what coordinator and advocate will need to negotiate in adapting the Blueprint to each agency</li> <li>Work group members review policy and highlight questions/concerns</li> <li>Discuss questions/concerns</li> <li>Come to agreement on policy changes</li> <li>For areas of continuing disagreement, coordinator and advocate may need to seek outside help to come to agreement</li> <li>Summarize options and arguments to present to agency heads</li> </ul>	Blueprint coordinator and advocate and work groups

## POLICY ADAPTATION WORK GROUPS

AGENCY	BLUEPRINT POLICY ADAPTATION WORK GROUPS	
	<b>Attend every meeting</b> (Coordinator and advocate and...)	<b>Attend meetings as required</b>
<b>911</b>	<ul style="list-style-type: none"> <li>911 designee to the project</li> <li>911 staff                             <ul style="list-style-type: none"> <li>Operator</li> <li>Dispatcher</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Prosecution</li> <li>Patrol officer</li> <li>Bail evaluator</li> <li>Others as needed</li> </ul>
<b>Law Enforcement (LE)</b>	<ul style="list-style-type: none"> <li>LE designee to the project</li> <li>LE staff</li> </ul>	<ul style="list-style-type: none"> <li>Prosecution</li> <li>Probation officer</li> </ul>

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<b>AGENCY</b>	<b>BLUEPRINT POLICY ADAPTATION WORK GROUPS</b>	
	<b>Attend every meeting</b>	<b>Attend meetings as required</b>
	(Coordinator and advocate and...)	
	<ul style="list-style-type: none"><li>o Patrol</li><li>o Investigation</li></ul>	<ul style="list-style-type: none"><li>• 911</li><li>• Others as needed</li></ul>

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	<b>Attend every meeting</b> (Coordinator and advocate and...)	<b>Attend meetings as required</b>
<b>Sheriff (SO)</b>	<ul style="list-style-type: none"> <li>• SO designee to the project</li> <li>• SO staff                             <ul style="list-style-type: none"> <li>◦ Warrants</li> <li>◦ Jail</li> <li>◦ Courtroom security</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Prosecution</li> <li>• Bail evaluation/pretrial release</li> <li>• Police Investigator</li> <li>• Others as needed</li> </ul>
<b>Prosecution (including bail evaluation)</b>	<ul style="list-style-type: none"> <li>• Prosecution designee to the project</li> <li>• Charging and prosecuting attorneys</li> <li>• Police Investigator</li> </ul>	<ul style="list-style-type: none"> <li>• Probation officer</li> <li>• Bail evaluators/pretrial release</li> <li>• Court administration</li> <li>• Others as needed</li> </ul>
<b>Probation</b>	<ul style="list-style-type: none"> <li>• Probation designee to the project</li> <li>• Probation staff (one rep per function)                             <ul style="list-style-type: none"> <li>◦ Pre-trial (PSI writer)</li> <li>◦ Post-conviction (supervising agent)</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Prosecution</li> <li>• Law Enforcement (Police records or investigator)</li> <li>• Others as needed</li> </ul>
<b>Court Administration and the Bench</b>	<ul style="list-style-type: none"> <li>• Chief judge</li> <li>• Court administrator</li> <li>• At least one additional judge</li> </ul>	<ul style="list-style-type: none"> <li>• Prosecution</li> <li>• Probation</li> <li>• Others as needed</li> </ul>

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