

### Case Review Worksheet: Police Patrol Report

Best Practices in Police Patrol Response to Domestic Violence Case #	Notes NA = Not applicable in this case NP = Not possible in this case (explain)
Instructions: Check all practices evident in the report and the patrol response; note specific examples.	
<b><i>1. Background and account of the officer's actions</i></b>	
<ul style="list-style-type: none"> <li><input type="checkbox"/> Time of officers' arrival and time of the incident</li> <li><input type="checkbox"/> Relevant 911 information, including specific details about any violence or threats communicated in the 911 call</li> <li><input type="checkbox"/> Immediate statements of either party and any witnesses at the scene</li> <li><input type="checkbox"/> A complete description of the scene</li> <li><input type="checkbox"/> Any existing orders for protection, harassment restraining orders, criminal case no-contact orders, probation holds, warrants, prior convictions</li> <li><input type="checkbox"/> Threats suspect has made to victim if victim sought or cooperated with help from the courts or police</li> <li><input type="checkbox"/> Attention to indicators of stalking</li> <li><input type="checkbox"/> Attending to indicators of strangulation</li> <li><input type="checkbox"/> Summary of actions taken by responding officers (e.g., arrest, non-arrest, attempts to locate, transport, referrals, victim notification, seizing firearms, rationale for self-defense or predominant aggressor determination)</li> <li><input type="checkbox"/> Account of evidence collected (e.g., pictures, statements, weapons, other)</li> <li><input type="checkbox"/> Documentation of predominant aggressor<sup>5</sup> determination when both parties have used or are alleged to have used violence against each other, including: self-defense or defense of another; offensive and defensive injuries; seriousness of injuries; threats; parties' height and weight; which party has potential to seriously injure the other; prior history of domestic violence; witness statements.</li> <li><input type="checkbox"/> If an arrest was not made, the reason why</li> </ul>	

<sup>5</sup> "Predominant aggressor" defined as the party who by his or her actions in the incident and through known history and actions has caused the most physical harm, fear, and intimidation against the other. "Predominant" does not mean the party who uses physical violence first or calls 911 first.

<b>Best Practices in Police Patrol Response to Domestic Violence</b> <b>Case #</b>	<b>Notes</b> NA = Not applicable in this case NP = Not possible in this case (explain)
Instructions: Check all practices evident in the report and the patrol response; note specific examples.	
<b>2. Information specific to each witness <u>and</u> party involved</b>	
<input type="checkbox"/> His/her account of events and responses to follow-up questions <input type="checkbox"/> Officer observation related to the person's account of events <input type="checkbox"/> Relationship to witnesses or other parties involved <input type="checkbox"/> Identification, address, and means of locating the person for follow-up, including: <ul style="list-style-type: none"> <li>○ Home address and phone numbers</li> <li>○ Cell phone number(s)</li> <li>○ Place of employment, work address, and phone number</li> </ul>	
<b>3. Information specific to each party involved</b>	
<input type="checkbox"/> Injuries or impairment, (including pain, strangulation effects, breathing, mobility) <input type="checkbox"/> Emotional state/demeanor <input type="checkbox"/> Acts of intimidation or aggression <input type="checkbox"/> Presence or use of weapons <input type="checkbox"/> Alcohol or drug consumption and impairment	
<b>4. Information from the victim, including history of violence and contact information:</b>	
<input type="checkbox"/> Responses to the risk questions: <ol style="list-style-type: none"> <li>1. Do you think he/she will seriously injure or kill you or your children? What makes you think so? What makes you think not?</li> <li>2. How frequently and seriously does he/she intimidate, threaten, or assault you? Is it changing? Getting worse? Getting better?</li> <li>3. Describe the time you were the most frightened or injured by him/her.</li> </ol> <input type="checkbox"/> Threats to the victim for seeking help, particularly regarding help sought from the police or courts <input type="checkbox"/> Name and phone numbers of someone who can always reach the victim <ul style="list-style-type: none"> <li>○ Record victim contact information in a manner and location that keeps it confidential.</li> <li>○ Inform the victim that every effort will be made to protect this information, but that it is possible that the suspect could gain access via court order.</li> </ul>	

